

Draft version

## Abstract

This paper presents a comprehensive model for supporting informed and critical discussions concerning the quality of Technology-Enhanced Learning in Blended Learning programmes. The model aims to support discussions around domains such as how institutions are prepared, the participants' background and expectations, the course design, and the learning process. The research that supported the design of this model was framed by a Grounded Theory method, combining different approaches to empirical data collection with a review of evaluation models on aspects of the quality of Online and Distance Learning. Throughout the paper, arguments are made that Higher Education institutions need to be more critical with regard to the use of Technology-Enhanced Learning, and to support it as a counterpart to face-to-face learning and teaching. The model provides a framework for teachers in Higher Education to reflect and discuss the quality of Technology-Enhanced Learning in their Blended Learning programmes.

## Introduction

Quality Assurance systems for assessing the quality of traditional face-to-face programmes and online/distance learning programmes have been seen, until now, as two different entities. Higher Education institutions still consider both modalities with different levels of quality (Allen & Seaman, 2013) different standards of evaluation (Jara & Mellar, 2009; Masoumi & Lindström, 2012; Zhao, 2003), and apply different procedures for supporting the evaluation. However, the majority of Higher Education programmes today are offered in a Blended Learning modality (Volungeviciene, Tereseviciene, & Tait, 2014), combining face-to-face with a sort of online learning and teaching. When evaluating the quality of these programmes, and as there is a discrepancy between the Quality Assurance systems for both models of delivery, there is a natural tendency to use quality procedures that focus on the face-to-face provision. There are preconceptions suggesting that the learning process quality is more capable of being assessed in face-to-face moments, where the teacher's presence is more visible. Thus, when assessing these Blended Learning programmes few questions are being directed towards the learning and the teaching delivered online. Interestingly, perceptions of the level of responsibility of those delivering content face-to-face and those delivering online are also different although it may happen that the person is the same.

The most common situation in Blended Learning is that those that design and deliver activities face-to-face and online are the same person, but their role changes according to the context, from lecturer to instructor, from teacher to facilitator. For this particular paper we designate those responsible for designing and delivering content in a Blended Learning programme as Higher Education teachers. The model presented was developed aiming to support this group of practitioners when designing and delivering Blended Learning programmes.

## Literature review

The most common definition of Blended Learning suggests a mixture between the face-to-face and the online learning and teaching, where online can mean almost everything that is done by students and the teacher using a digital format (Garrison & Kanuka, 2004; Sharpe, Benfield, Roberts, & Francis, 2006). Latchem (2014) refers to this plethora of meanings of the online learning and teaching by suggesting a continuous line of evolution: at one end one has the translation of didactic texts or presentations to a digital format with little opportunities for engagement, while at the other end one has a scenario where knowledge and learning are created by students.

A UCISA (Universities and Colleges Information Systems Association) report (Walker et al., 2014) suggests that the use of online learning and teaching in different Higher Education institutions in the UK is still largely confined to the access to external web based resources or digital repositories, e-submissions, and the use of software for detecting plagiarism. Student-centred strategies such as asynchronous collaborative working tools, peer-assessment and e-portfolios, are far from being the mainstream (less than 25% of teachers are using one of these strategies in their teaching). The same conclusion was found in a recent in-depth study, using learning analytics (van der Sluis & May, 2015). The study provides evidence that teachers involved in Blended Learning programmes were using Learning Management Systems not to design learning activities but to distribute resources and to manage assignments submissions. The number of wikis, blogs or discussion forums created was again sporadic. The research found evidence that teachers delivering Blended Learning courses are not reflecting on the different characteristics of the online delivery, rather they focus on transposing what they teach face-to-face to the institutional Learning Management Systems (van der Sluis & May, 2015).

Learning Management Systems providers and institutional directives also do not help to promote better online delivery. They focus on administrative/repository-based tasks, as employment of these is considered more cost effective than supporting pedagogical activities. Pedagogical activities are still seen as somewhat difficult to implement online and with a lower value to the students.

Allen and Seaman (2013) found that a third of management bodies in US Higher Education institutions, which provide programmes with moments of online learning and teaching, believed that the learning outcomes of these moments have a lower complexity when compared with learning outcomes of traditional face-to-face teaching.

However, the increase use of the term Technology-Enhanced Learning (TEL) to name the online learning and teaching provision in Blended Learning has been suggesting a change in this paradigm. Unlike other terminologies such as online learning, e-Learning or Distance Learning, a semantic analysis of the words Technology-Enhanced Learning suggest a value judgement about the use of technology (Kirkwood & Price, 2014; Volungeviciene et al., 2014). The word *enhanced* suggests there is an improvement in the quality, amount, or strength of learning, which than imprints a responsibility for using this terminology that one does not find in e-Learning or Online Learning. Higher Education institutions find, therefore, an increased responsibility for assuring that TEL moments of Blended Learning programmes will, in fact, provide a positive impact on the learning experience.

## **Quality in Higher Education, Online Learning and TEL**

The role of quality as an area of discussion in the field of Higher Education has been addressed widely in the literature as a vehicle of assurance and accountability, and more recently, as a vehicle for monitoring and enhancement (Harvey & Williams, 2010; Jara & Mellar, 2010). The topic is becoming even more pertinent with the emergence of different ‘League Tables’, increased competition between Higher Education institutions, and the restructuring of the Higher Education sector in some countries where students are paying tuition fees acquiring, therefore, the ‘right’ of demanding learning quality and consequently acting like ‘consumers’.

With regards to Quality procedures there has been a lack of integration between what is happening in face-to-face teaching and the online learning and teaching. One example is given by the UK Quality procedures for Higher Education, where the Quality Assurance Agency (QAA) quality code sets expectations that all the UK Higher Education institutions need to meet in aspects such as: (i) setting and maintaining academic standards; (ii) assuring and enhancing academic quality; and (iii) providing information about Higher Education provision (QAA, 2014). Although attempts were made (QAQE in e-Learning Special Interest Group, 2010) to discuss the importance of having a more relevant role for TEL in the UK Quality procedures, the QAA quality code still gives little emphasis to the role of TEL, integrating it as something within other types of provision. A similar lack of importance is given to TEL by the Standards and Guidelines for Quality Assurance in the European Higher Education Area.

In the interim, documents have been designed focusing solely on the quality of TEL, such as the Benchmarks for TEL (ACODE, 2014), the benchmark toolkit Excellence (from the European Association of Distance Teaching Universities), and the Institute for Higher Education Policy’s Benchmarks for Success in Internet-Based Distance Education (Merisotis & Phipps, 2000). None, however, has discussed the provision of TEL in Blended Learning programmes. This is an interesting finding, considering that although the majority of the provision in Higher Education is being announced as Blended Learning (Volungeviciene et al. 2014), in practice Quality procedures only monitor the quality of traditional face-to-face teaching, neglecting particular standards that are exclusively related to TEL (Jara & Mellar, 2009).

There is an argument that by involving technologies and distance learning, practices such as giving feedback, designing learning activities or students’ engagement should be measured using different standards (Masoumi & Lindström, 2012; Zhao, 2003). Likewise, there are aspects only related to TEL, such as the quality and reliability of the Learning Management Systems or the availability of resources, that are not taken into consideration by traditional Quality procedures.

## **Quality procedures**

The procedures for evaluating programmes in the majority of European countries involve a discussion with external and internal examiners, student representatives, those involved in teaching, and the quality body from the university. There is a common sense that the involvement of stakeholders, such as students or externals, provides useful feedback and more participatory mechanisms. These discussions are based on a mixed analyses of documents related to the course (the course handbook, learning materials, assessment grades and assignments, and validation

documents), and perceptions collected from staff-student consultation committees, feedback forms or students' evaluation questionnaires (Connolly, Jones, & O'Shea, 2005). The purpose of involving students in these meetings and procedures is often ill-defined as there are lack of frameworks aiming to help guide discussions around where to look and what to evaluate. Students are often placed without knowing what to say, thus responding generically to the questions placed by those that chair the meetings or design the evaluation forms. When transposing these procedures to a Blended Learning programme, little attention is given to the level of online engagement, the level and quality of interactions, the quality of learning resources or of the learning environment. Moreover, the role of students in helping to build these different features is ignored, and so the focus of the evaluation is on the teacher rather than on what constitutes the overall provision. Quality evaluation is centred on the teaching, which is not aligned with the level and importance that students should have on the learning process. And this should even be more important when this learning process is online where students' role should be more active and autonomous as they produce and share more learning content through blog posts, discussions threads, sharing resources or producing a wiki article.

This research aims to present an evaluation model that can frame discussions between teachers and students related to the Quality of TEL provision in Blended Learning programmes.

## **Research Design**

This research follows a Grounded Theory method (Corbin & Strauss, 1990), which is a qualitative approach to research wherein theoretical analyses and assumptions are inducted by researchers during data collection, aiming to build or rebuild theories about concepts (Silverman, 2011). The research was carried out in two different countries in Europe during four years, involving participants from six different Higher Education institutions. The empirical data was collected and analysed respecting all ethical requirements, anonymity, and data confidentiality. Empirical data (interviews and focus groups) was guided based by validated scripts, which participants had access to before each session.

The research occurred over two cycles:

### **Cycle one**

- Literature review focusing on definitions of TEL and instances relevant for the model. Documents categorisation and data collection were carried out using reference management software.
- Interviews were carried out with teachers involved in Blended Learning provision (six), a head of TEL (one) and managers (two) in a campus-based University in Portugal. Interviews were carried out aiming to discuss what TEL meant for the interviewed practices and how the institution was supporting such practices. The teachers were selected after being identified as being actively engaged with the online part of the Blended Learning.
- Analyses of data collected from these two moments was made using a software for qualitative data analysis (NVivo). For each instance, an association to concepts, categories and descriptors was made. The file was then exported to a spreadsheet file and coded with a reference number and a metadata field relating to the source (title, participant ID, and date).

This first cycle enabled the creation of the foundations of a theory for TEL that would inform a second review of the literature and subsequent interviews. It also gave an insight of how the teachers were perceiving the support provided by the institution with regards to the design and delivery of the Blended Learning programme.

### **Cycle two**

The second cycle was divided into four sections:

- Literature review focusing on models for evaluating e-Learning/online learning/distance learning. Seventeen models were identified through a comprehensive search using Google Scholar and a triangulation of such terminologies with the key words: 'Benchmarks'; 'Model'; 'Tool'; 'Quality'; 'Evaluation'. Document categorisation and data collection were carried through using a reference management software.
- Focus group made with students (N6) aiming to understand students' perceptions of TEL quality and its role in the learning process in Blended Learning programmes. The focus group was conducted with students enrolled on Blended Learning programmes in the same campus-based University in Portugal and were identified by the teachers interviewed in the first cycle.
- Interviews with Heads of TEL (two in Portugal and two in the UK) and one specialist in the quality of TEL aiming to (i) discuss the concept of TEL and (ii) discuss the quality of TEL in Blended Learning programmes. The interviewed were selected based on the criteria of being Heads of TEL in campus-based institutions offering Blended Learning programmes. The specialist (from the UK) was chosen having in mind his level of expertise around the topic and due to his involvement in the QA-QE Special Interest Group.
- The NVivo file with data collected from the first cycle was updated with the data collected; concepts and categories were also revised.

### **How data was collected and analysed**

From data collection moments (theoretical and empirical), 977 instances were identified. Instances are single occurrences identified throughout data collection that were perceived as relevant for supporting the design of the model. Instances were coded in a database linking them with a reference number and a source metadata field (

Figure 1).

Figure 1 - research design and how the model was built from data collection and analysis to designing concepts, categories and descriptors.

After this process instances were grouped into concepts. On different occasions one particular instance in one source was similar to another in other source. Therefore, by grouping them, concepts would become meaningful entities for supporting the theory. For example, the concept ‘learning activities need to be authentic’ was built by merging instances retrieved from the literature related to the theory of TEL (Hannafin & Land, 1997; Herrington, Oliver, & Reeves, 2003), an evaluation model for virtual Universities (Masoumi & Lindström, 2012), and through discussions with students in a focus group. Using Grounded Theory this is the first moment of interpretation from the researcher, since by grouping instances into concepts the researcher is already establishing links between the different instances and the researcher’s own conceptions (Charmaz, 2006). In a second stage, concepts were grouped into categories and descriptors, which are abstract deductions of grouping concepts into one aggregating entity. The concept given above was merged in the category ‘content’, descriptor ‘employability’ and the category ‘learning resources’, descriptor ‘scientific’ (Figure 1). Thus, one concept can be associated to one or more categories or descriptors.

## Findings

Findings from this study are presented throughout three sections. The first section presents a review of seventeen evaluation models and frameworks, and how these informed the design of the evaluation model. A second section presents empirical findings from the individual interviews and focus group and how these empirical findings were used to inform the model. In a final section the F3I model is presented as well as guidelines of how it may be used.

### **Reviewing models on quality of e-Learning, Online Learning and Distance Learning**

Different terminologies are used to express the frameworks found for evaluating the quality of e-Learning, Online Learning and Distance Learning. For the purpose of this research we designate all of the sources found as models with a view to simplify the reading of the document.

The review of the models suggest a misalignment between the models analysed and the assumptions around the concept of TEL. One possible reason is that the vast majority of the models analysed did not refer TEL as the concept they were designed for – rather they were centred on e-Learning or Online Learning. By not focusing on TEL, the models are less students-centred, ignoring students as producers and participants in the learning process. Little emphasis was given to the quality of the learning process or to the feedback provided. The models reviewed were mainly centred on the learning environment and resources, procedures and regulations. Table 1 presents the seventeen models analysed and in what categories they informed the F3I model. Categories were labelled, informed by the titles already existing in the models reviewed. Some of these categories were used when designing the categories of the F3I model.

Table 1 - review of the models for evaluating e-Learning, Online Learning and Distance Learning and in which category they inform the F3I model

Model	Description	How they inform the F3I model
Benchmarks for TEL presented by the Australasian Council on Open, Distance and e-learning (ACODE, 2014)	A framework for supporting an institutional evaluation of TEL integrating key issues around pedagogy, with institutional dimensions such as planning, staff and student development and infrastructure provision.	1; 2
Swedish National Agency for Higher Education (Åström, 2008)	A report designed to develop knowledge about what constitutes quality in e-Learning. The report presents aspects and criteria for the evaluation of e-Learning provision.	1; 2; 5; 6; 7; 8; 9
PickandMix (Bacsich, 2009)	A tool to support an institutional exercise for evaluating the level of e-Learning preparedness and proficiency.	1; 2; 7
Ginns and Ellis (2007)	Scale for determining the quality of student's e-Learning experience when the student's learning context is predominately a campus-based experience.	3; 4; 5; 6; 9; 10
e-Learning Success Model (Lee-post, 2009)	Model designed to support the design, development, and delivery of successful e-Learning initiatives mainly based on the systems proficiency.	4; 6; 7; 8; 9; 10
Demand-Driven Learning Model (MacDonald & Thompson, 2005)	Five dimensions evaluation model comprising structure, content, delivery, service, and outcomes.	1, 4; 7; 8; 9
e-Learning maturity model (Marshall, 2012)	Provides a model by which institutions can assess and compare their capability to develop, deploy and support e-Learning.	2; 5; 6; 9
e-Quality framework (Masoumi & Lindström, 2012)	Model presenting a set of factors and benchmarks for promoting quality of e-Learning in virtual institutions	1; 2; 5; 6; 7; 8; 10
McGorry (2003)	Model aiming to support the evaluation of quality and learning in online courses. It addresses issues of flexibility, responsiveness, interaction, student learning, technical support, technology, and student satisfaction.	1; 2; 6; 9; 10
The Institute for Higher Education Policy (Merisotis & Phipps, 2000)	A set of benchmarks for Internet based Distance Education.	2; 3; 4; 5; 6; 9
Shee and Wang (Shee & Wang, 2008)	Proposes a multi-criteria framework from the perspective of learners' satisfaction to support the evaluation of web-based e-Learning systems.	6; 7; 8; 10

Sloan-C (Shelton, 2010)	A quality scorecard designed for evaluating the administration of online education programmes.	1; 2; 3; 4; 5; 6; 7; 8; 9; 10
Sims et al. (2002)	Proactive evaluation framework aiming to support formative assessment of different components of online delivery.	1; 7; 8; 9; 10
Stewart et al. (2010)	An instrument that allows instructors to conduct a comprehensive evaluation of the quality of Web-based courses.	7; 8; 9
Sun et al. (2008)	A questionnaire aiming to investigate the critical factors affecting learners' satisfaction in e-Learning.	1; 4; 5; 6; 9; 10
Excellence – the European Association of Distance Teaching Universities model (2009)	A Benchmarking approach for assessing the quality of distance education provision.	1; 2; 3; 7; 8; 9
PDPP (2012)	A four-phase evaluation model for e-Learning courses, including the stages of planning, development, process, and product evaluation.	1; 3; 7; 8; 9; 10

  

1	Level of support given by the institution
2	Existence of regulations and guidelines
3	Course handbook with the relevant information
4	Existing competencies and pre-requisites
5	Initial expectations and motivations
6	Design of learning and assessment activities
7	Learning resources and learning materials
8	Learning environment
9	Delivery
10	Impact and results

### 1. Level of support given by the institution

Instances within this category were collected from eleven models. This category relates to the support that Higher Education institutions provide to participants and, more specifically, with the pedagogical (training, available helpdesk and support from tutors and mentors), technical (training, guidelines and manuals, available helpdesk) and librarian support. The support is also seen with regards to the IT infrastructure, more specifically, the quality and availability of the information systems.

### 2. Existence of regulations and guidelines

In these category we found references regarding institutional regulations (on academic misconduct, copyright, staff recognition and promotion), procedures (quality assurance, security and anonymity procedures) or guidelines (learning design principles, a vision document and support documentation). Instances within this category were collected from seven models.

### 3. Course handbook with the relevant information

The importance of having course handbooks (or other similar resources) with the relevant information was collected from four models. Instances inferred the existence of clear information about the syllabus, students' expected workload, the assessment strategies and grading criteria, the bibliography, but also external factors such as technical and disciplinary pre-requisites of students, entry



requirements, tuition costs or the institutional support available for learning difficulties or disabilities.

#### **4. Existing competencies and pre-requisites**

The need for evaluating competencies and pre-requisites for participating in TEL activities is also considered an important category in five models. Whilst participating in TEL activities, students need to have particular competencies such as being autonomous or being motivated; but at the same time, they need to have access to computers and the web, and to have time available to engage with online activities. All of these needs to be evaluated beforehand so as to enable all participants to have a similar starting point.

#### **5. Initial expectations and motivations**

Previous expectations and motivations for enrolling in online activities is also considered relevant in seven of the models analysed. Instances were collected related with the value of understanding participants' perceptions, motivations and needs when engaging in online activities.

#### **6. Design of learning and assessment activities**

Ten instances were retrieved from this category although sometimes presented differently in the review made as course design, learning design or instructional design. It therefore reflects on the preparation and design of the learning.

#### **7. Learning resources and learning materials**

Instances were retrieved in this category from seven modules. In this category different authors refer the need for evaluating scientific accuracy, the interactivity element, adequacy, efficiency and aesthetics.

#### **8. Learning environment**

From the eight models in which this category is referenced, instances were retrieved related with the relevance of assuring the technical and organisational aspects, the usability and the immersive characteristic of the learning environment.

#### **9. Delivery**

Still in the learning and teaching process another category relates with the delivery and how the teacher engages with students (instances were retrieved from thirteen models). The models analysed suggest the delivery of content and learning resources, the quality of assessment, the quality of the communication and the level of engagement with students as relevant areas related with the delivery.

#### **10. Impact and results**

Finally, a last category covered in nine models was the impact and results of online activities. It refers to the satisfaction of both students and teachers involved, the acquisition of knowledge and the impact of the use of the online activities.

### **Reflecting on the role of TEL in Blended Learning programmes - Findings from the interviews and focus groups**

The empirical moments aimed at understanding teachers' and students' perceptions of TEL quality and its role in the learning process. From this process 126 instances were retrieved and included in the categorisation process. This resulted in the creation of three new categories, which were not found in the models reviewed: integration, flexibility and innovation.

### **Integration**

Integration is seen as the degree to which there are links between what happens in face-to-face and the online activities and how these two moments have parity.

Martin (a Head of TEL in a UK university) referred that “... *TEL is an enhancement of learning and not a revolutionary approach to learning, but nor is something invisible or embedded*”. Martin’s words suggest that TEL needs to have a formal presence but that it also needs to have a level of integration that suggests being something that is not outside from the learning process.

Antonio (a teacher in Electronic and Telecommunications Engineering) referred the importance of planning the use of TEL beforehand, whilst designing the Blended Learning programme. He said that by doing so, one can design activities that have links with the face-to-face classes and so students will understand the rationale for using technology outside the classroom.

*“If a teacher doesn't have an idea of why and what the main objectives are then he will be using tools without any meaning. If the objective is to share and collaborate then we must design strategies to foster this pedagogical goal. All of this needs to be carefully planned and linked with what happens in the classroom.” (Antonio a teacher of Electronic and Telecommunications Engineering)*

Rita (a postgraduate student in Education) sees the level of integration as something different, more related to a need for replicating practices to the online provision. She said that: “*We need to use technology like the air that we breathe.*” she added that “... *one criterion to have a better use of technology is the time that one comment is left floating without response.*” For Rita, there should be strategies in place to replicate the same experience that one has in a face-to-face environment where a student asks a question and has an immediate feedback. There seems to be evidence suggesting that in Blended Learning programmes both online and face-to-face moments need to have a single plan, wherein activities are planned together and whereby both modes of delivery combine. There were also suggestions that TEL needs to be used in situations where it enhances students’ learning experience. However, the use of TEL does not mean the teachers’ detachment from the learning and teaching process. They need to act as similarly as possible to how they would perform face-to-face, and this implies planning and designing strategies to guide students and to promote more effective communication.

### **Flexibility**

A second category to emerge from the data analyses suggests the need for encouraging flexibility when using TEL in Blended Learning programmes. It was seen as an important feature by all the Heads of TEL and by two students during the focus group. Flexibility is considered to be one of the main advantages of TEL, as it is easier to apply and so enabling students to have more personal and customisable learning opportunities. Flexibility is often seen as flexible timeframes, personalised resources, pace of learning and increasing ownership opportunities for students.

### **Innovation**

John (a Head of TEL in a UK university) discussed that during online activities innovation should always be present. He says that more than promoting innovative scenarios in the classroom, which may not be achievable, the use of TEL might be a more suitable moment for introducing innovation and new tools.

He says that students are more open to the introduction of new learning strategies and resources when in a TEL environment. Likewise, he stresses that institutions must develop a culture of promoting innovation in learning and teaching, and that TEL moments, because of their intrinsic nature, may be the right opportunity to do so.

### **Impact**

The category 'Impact' was widely referenced as being important to consider during the interviews and more frequently by students. One student said that:

*"The use of technology has to be seen as a medium, but it also can be transformative. Because I am in an online environment rather than sharing with three or four colleagues I am sharing with 30 or 40, and that suggests a completely different feedback experience from what I would have face-to-face. Also, the nature of feedback is different. We reflect more on what it means (Maria – a postgraduate student in Education)."*

Maria's words suggest that students understand having different experiences when participating in an online moment. They have more time to answer a particular comment/question, substantiating this interaction with sources and references, and being able to reflect on their own comments. Additionally, their comments will be judged by more students, who will also be more informed when commenting whatever is being discussed. This notion of complementarity is supported by John (a Head of e-Learning in a UK university) who says that *"I am looking to see aspects of learning that are not being met and where the use of technology can help develop certain aspects of that learning."* This argument suggests that by using TEL there is a need for suggesting that this delivery has an impact rather than just being a supplement or an add-on to the face-to-face delivery. Hence, the impact of TEL can be seen twofold: firstly the impact it has on the learning and teaching experience, and secondly the impact it has on the transformation of the learning process design and delivery.

### **The F3I model**

The F3I model was designed based on data collected from evaluation models, interviews and focus groups with stakeholders involved in Blended Learning provision. The model aims to provide a comprehensive framework for supporting informed and critical discussions about the quality of TEL in Blended Learning programmes. It is designed with the intent to provide a framework for supporting teachers and instructional designers when designing the online delivery of Blended Learning programmes and to provide guidance to teachers and students when they evaluate the delivery of the programme, during evaluation meetings. It is therefore a model that aims to integrate a quality assurance and a quality enhancement dimensions.

The F3I model is divided in inner domains and outer domains. Each inner domain has three categories, which serve as main areas to reflect upon when within each inner domain. The outer domains serve as transversal reference points for building a narrative when discussing each category or descriptor. The F3I model designation is based on the four outer domains first letters 'Flexibility', 'Innovation', 'Impact' and 'Integration' (Figure 2).

Figure 2 presents the F3I model focusing on its three main levels: outer domains, inner domains and categories.

Figure 2 - overview of the F3I model

‘Flexibility’ is seen twofold: time flexibility and students’ preferences. Time flexibility may relate with the timeframes and the pace of learning. Students may be encouraged to negotiate flexible timeframes that suite them the most. Students’ preferences suggest that students may be able to choose resources and tools that they are more familiar with.

‘Innovation’ in this model suggests that those involved are open to being innovative, and to experiment with new tools and new pedagogies that encourage better learning experiences.

‘Impact’ relates to how the use of TEL has an implication on the learning process in terms of the acquisition of knowledge that would not be possible otherwise, but also on the students’ experience and satisfaction.

Finally, ‘Integration’ relates with how the face-to-face provision is aligned with the TEL provision and how the different stakeholders perceive this level of integration.

#### Scenario for using outer domains

Those evaluating a Blended Learning programme may want to reflect on the category ‘Support’ based upon its level of ‘Integration’ with other institutional wide support, or the degree to which it is ‘Flexible’ adapting to different hours of the day or to different needs from those involved. By giving the opportunity of triangulating each category or descriptor with the four outer domains we are ensuring that these four elements - seen as fundamental during the interviews and focus group phases - are discussed during the different stages of the TEL provision (the inner domains and respective categories and descriptors).

### **The four inner domains**

The F3I is organised in four inner domains: (i) ‘Institution’, (ii) ‘Participants’, (iii) ‘Design’ and (iv) ‘Learning Process’ (Figure 2), which represent different stages of a TEL provision. Each domain is divided into three categories, and within these categories there are 42 descriptors of analyses. Descriptors were created for supporting discussions around each category, as those involved in evaluation might experience difficulties in understanding the rationale for each category. Throughout this section each internal domain of the F3I is described, and to what extent it can be used for supporting evaluation of the TEL provision. The categories and descriptors of analyses are also presented.

#### **Institution**

Bates and Sangra (2011) argue that institutions must rethink their learning and teaching so they can optimise the use of technology but, in line with this, they should also promote more prepared management bodies and better financial and supportive structures. When designing a Blended Learning programme teachers and instructional designers must evaluate the degree to which they have an effective institutional support to deliver the TEL moments. The ‘Institution’ domain is divided into three categories (Figure 3): (i) the ‘support’ (technical,

pedagogical, library services and administrative); the (ii) ‘systems and infrastructure quality’; and (iii) the existing ‘policies’ (existing procedures and guidelines).

Figure 3 - detailed view of the institution domain, with categories and descriptors of analyses

#### Scenario for using domain

When using this domain teachers and instructional designers conduct a needs analyses on different aspects that need to be in place such as the Wi-Fi infrastructure, the effectiveness of the Learning Management Systems or the existence of a librarian to support students. Similarly, this evaluation can also be conducted after the delivery of the course and in a format of a dialogue between the teacher and the students. This domain serves as a mean for evaluating institutions’ preparedness for delivering TEL moments during Blended Learning programmes.

#### **Participants**

In this domain the elements that each participant needs to possess or acquire for engaging in TEL activities are identified. The literature suggests this area to be relevant not only as a way of ensuring that all participants are prepared to fully take advantage of TEL but also as a way of managing expectations throughout the delivery.

This domain is divided into: (i) the need for evaluating different characteristics and competencies of each participant (scientific, pedagogical, communicational, technical, motivational, digital and the confidence of having the necessary competencies); (ii) the confluence of roles and expectations, which is paramount for understanding what each participant expects from the programme/activity and how it is aligned with its counterpart; and (iii) the existing constraints, particularly those related with practices that students are expecting to exist but that are not necessarily effective in TEL provision (Figure 4).

Figure 4 - detailed view of the participants’ domain, with categories and descriptors of analyses

#### Scenario for using domain

This domain of the model can be used during the beginning of the delivery to set expectations and to evaluate the existing competencies and requirements that students have as those are fundamental prerequisites of Blended Learning programmes. Likewise, this domain can be also used during the design phase when the teaching team prepares the online activities and set their own expectations of students’ competencies/requirements for the online delivery. The model foresees the existence of a pre-assessment questionnaire deliver to students to assess their level of competencies and their preparedness in terms of

access to computers and the Internet, existence of e-mail and social media accounts or if software versions are updated.

### **Design**

The domain 'Design' is divided into three categories (Figure 5). The first one is 'Learning content', which can be analysed according to if it is flexible, accurate, if it is learner-centred, and if it incorporates employability skills. A second category relates to the 'course handbook', which infers the need for giving the necessary information to students before the provision starts. A third category is the 'Activities', which is divided into technology integration and the levels of participation and active learning.

In this domain assumptions are made that the teaching team and students need to be consulted in order to understand if the design is suitable for the main outcomes and delivery mode of the programme. In the UK, the evaluation of the course design is usually made by combining a set of actions from academic registry and from a validation board with internal and external specialists. Students are usually not taken into consideration in these moments. Arguments can be made that by involving students in the evaluation of course design, institutions would prevent misalignments between what institutions, programme leaders and students perceive as relevant. This is particularly sensible in Blended Learning programmes wherein the conception of the role of TEL has different interpretations. Thus, by involving students in the evaluation of the 'Design' domain, steps are taken to align perceptions and expectations of the role of technology in the learning process.

Similarly, we believe that there is a need for involving other stakeholders during the design process such as instructional designers, learning technologists and librarians.

Figure 5 - detailed view of the design domain, with categories and descriptors of analyses

### Scenario for using domain

The model envisages a checklist document with guided questions to support the design of the online activities. Using the framework given teachers, instructional designers and those involved in the design phase can ask questions such as: 'Does the learning content promote employability skills?'; 'Are the rules of engagement presented in the course handbook'; 'Are the activities promoting students' active learning?'. This would support both the design and development, as it would set standards, but could also serve as a tool for supporting the evaluation during validation procedures.

### **Learning Process**

The fourth domain is the 'Learning Process' and covers 'Learning resources', 'Learning environments' and the moment of 'Instruction' (Figure 6). 'Learning resources' are the different text, video, sound or interactive files and software programmes, all of which are used for learning within one activity or programme. 'Learning resources' can be evaluated according to their pedagogy, immersion, accessibility, suitability and scientific descriptors of analysis.

‘Learning environments’ are the virtual learning environments in which learning takes place. ‘Learning environments’ can be evaluated according to pedagogy, accessibility, usability, immersion and aesthetics descriptors of analyses. The ‘Instruction’ refers to the moments where the teacher interacts with resources, learning environments and with the different participants. This category can be evaluated according to the interpersonal relationship built between students and teachers, the quality of delivery, communications and the quality of assessment practices.

Figure 6 - detailed view of the learning process domain, with categories and descriptors of analyses

#### Scenario for using domain

We foresee this last domain to be used in evaluation meetings between teachers and students, or in academic board meetings that group, in collegial discussions, teachers from different modules and programmes. Both these events are driven by Quality Assurance but they open the possibility for collegial discussions that may lead to improvement. We believe that by providing this model and especially this last domain about the learning process, students will be able to reflect upon the quality of the provision of TEL and provide solid evidence sustained on each of the descriptors of analyses. Thus, more solid and contextualised information will be given to promote the enhancement of the learning process and the overall programme.

### **Final Considerations and limitations**

In this paper a model is presented aiming to serve the purpose of helping teachers in Higher Education to reflect upon the quality of the provision of TEL in their Blended Learning programmes. We believe there is a gap in the Quality Assurance systems for evaluating the role of TEL within Blended Learning as they are usually built either to evaluate face-to-face provision or solely online programmes. This gap needs to be filled with models that help to assure quality but also promote better awareness of what Quality is in relation to TEL and how it may lead to improvement. The F3I model is flexible enough to help fill in this gap as it can be used to promote more informed discussions about the quality of TEL. By not forcing the use of quality standards but instead providing areas to reflect upon we are able to meet participants’ expectations rather than aligning their judgements to prescriptive standards and/or benchmarks. We also encourage discussion of what is quality for that particular provision but within boundaries that are given by categories and descriptors of analyses for each category, which can in turn be triangulated with the outer domains. This attribute may at the same time be seen as an added value as it is open to interpretation and manipulation allowing therefore teachers, researchers and students to make their own interpretation, but at the same time may be seen as difficult to apply as it does not provide benchmarks or quality standards that would be more objective statements. By suggesting a model and not a toolkit or a questionnaire we provide a

framework for discussion around themes which can be then tailored according to each particular context or institution. Furthermore, we endeavour to promote a model that is sustainable throughout the years rather than an outcome that may be downgraded at the same pace as the Higher Education sector develops new modes of delivery.

This paper grew from a discussion on the relevance of being critical when referring to quality in the use of TEL in Blended Learning programmes in HE. We believe that Higher Education providers must enforce participatory discussions as regards the quality of the use of TEL in Blended Learning as these discussions may empower teachers and students to promote informed changes and enhance the quality of the programmes offered. We believe that by providing a framework for discussions around the relevant dimensions of the TEL provision we help practitioners and students to reflect on the relevant themes helping them to ask the right questions about the institution, their competencies and expectations, the design and the delivery of the Blended Learning programme. By providing models similar to the F3I, Higher Education institutions and their stakeholders are provided with tools to support their level of preparedness, thus becoming more critical about how technologies are being used in Blended Learning programmes.

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